

The New Jersey Department of Human Services
Division of Developmental Disabilities

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OVERVIEW OF THE COMMUNITY CARE WAIVER (CCW)

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August 11, 2017

Community Care Waiver (CCW)

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- 1915(c) Medicaid Home & Community Based Services (HCBS) waiver program
- Established in NJ in 1982
- Designed to help individuals with specific service needs live in the community and avoid institutionalization
- Reside in own/family home or licensed settings



CCW ELIGIBILITY

CCW Eligibility

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- DDD eligibility
- Medicaid eligibility
- ICF/ID Level of Care (reviewed annually by SC)
- Waiting List (or emergency)
- Not enrolled on another waiver or MLTSS
- Own/family home or licensed setting

CCW Eligibility – What’s different from the Supports Program?

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<u>CCW</u>	<u>Supports Program</u>
Must meet ICF/ID LOC	Meet Functional Criteria
Waiting List (or emergency)	No waiting list
Own/Family Home or Licensed Settings	Own/Family Home, Unlicensed Settings



CCW – TIERS/INDIVIDUAL BUDGETS



Assigned Tiers

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- Applicable when someone shifts to FFS (or is newly enrolled once CCW FFS is fully launched)
- Based on NJ CAT results
 - Reassessment requests cannot be made for individuals on the CCW until transitioned to FFS
- Tiers
 - A through E
 - Acuity factor when clinical medical/behavioral support needs are identified (requires submission of “Addressing the Identified Clinical Needs Form” completed by SC & providers)

Individual Budgets

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- Applicable when someone shifts to FFS (or is newly enrolled once CCW FFS is fully launched)
- Individual Budget - 3 Components
 - Employment/Day
 - Individual/Family Supports
 - ***Individual Supports (supports provided residentially)***
 - Additional Supported Employment as needed

CCW Tiers/Individual Budgets– What’s different from the Supports Program?

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<u>CCW</u>	<u>Supports Program</u>
3 Individual Budget Components – Individual Supports (supports provided residentially is the additional component)	2 Individual Budget Components
No Bump-Up	Bump-Up is available
Retirement – go up a tier & Individual Supports (residential supports) budget goes away	Retirement – same tier but can continue to use Employment/Day budget for supports

CCW Individual Budget Amounts

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Tier	Employment/ Day	Individual/Family Supports	Individual Supports (supports provided residentially)	SE	Total Individual Budget
A	\$14,000.00	\$5,000.00	\$25,740.00	As needed	\$44,740.00
Aa	\$20,000.00	\$5,000.00	\$54,692.00	As needed	\$79,692.00
B	\$18,000.00	\$10,000.00	\$51,480.00	As needed	\$79,480.00
Ba	\$26,000.00	\$10,000.00	\$109,383.00	As needed	\$145,383.00
C	\$22,000.00	\$10,000.00	\$85,801.00	As needed	\$117,801.00
Ca	\$32,000.00	\$10,000.00	\$182,303.00	As needed	\$224,303.00
D	\$33,000.00	\$15,000.00	\$120,122.00	As needed	\$168,122.00
Da	\$47,000.00	\$15,000.00	\$255,226.00	As needed	\$317,226.00
E	\$43,000.00	\$15,000.00	\$154,442.00	As needed	\$212,442.00
Ea	\$63,000.00	\$15,000.00	\$328,150.00	As needed	\$406,150.00



CCW ENROLLMENT PROCESS

CCW Enrollment Process

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- Ensure eligibility – DDD, Medicaid, CCW
 - Accepted types of Medicaid now includes WorkAbility
 - CCW Only Medicaid is also available (particularly for Non-DACS)
- Assign SCA (everyone will have a SC – with few exceptions)
- Upload signed CCW Participant Enrollment Agreement
- Develop ISP
 - Please note that there is a transitional ISP used for initial cohorts moving to FFS
- Develop ISP
 - Within 30 days of enrollment – enrollment date becomes date in which PEA was uploaded

CCW Enrollment Process – What’s different from the Supports Program?

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<u>CCW</u>	<u>Supports Program</u>
Residential provider must be involved in ISP planning/development unless individual chooses not to	Individual chooses whether provider will be involved in ISP planning/development or not
ISP – Back up plan is required	ISP – Back up plan is optional
Transitional ISP used for initial cohorts moving to FFS	Full ISP all the time



ACCESSING SERVICES THROUGH THE CCW

CCW Services

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- Assistive Technology
- Behavioral Supports
- Career Planning
- Community Transition Services
- Day Habilitation
- Environmental Modifications
- Individual Supports
- Occupational Therapy
- Personal Emergency Response System (PERS)
- Physical Therapy
- Prevocational Training
- Respite
- Speech, Language, and Hearing Therapy
- Supported Employment
- Transportation
- Vehicle Modifications

Process to Access CCW Services

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- Accessed through service providers and/or Self-Directed Employees (SDE)
- Providers and SDEs must follow service related qualifications, staff training, standards, etc.
- Providers must be Medicaid/DDD approved for applicable services
- Approved providers can be found through the Provider Search Database
- Provider claims through Molina or SDE/Business Entity submits timesheet/invoice (to PPL) for reimbursement once services have been rendered

How are residential services (Individual Supports) covered?

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- Individual Supports provide funding for staffing provided in a licensed setting or in the individual's own/family home
- Use the "Hourly" rate (15 minute units) when:
 - Individual Supports covered in or out of the home for an individual living in an unlicensed setting
 - Individuals sharing staff in unlicensed setting for under 3 hours/day
 - Self-Directed Employee (SDE) is providing the Individual Supports
- Use the "Daily" rate when:
 - Individual Supports covered in or out of the home for an individual living in a licensed setting
 - Individuals in unlicensed setting are sharing staff for more than 3 hours/day
 - Home address is chosen in iRecord for location

How are “Housing” costs covered?

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- Housing Voucher through the Supportive Housing Connection (SHC)
 - 30% of individual’s income
 - Housing Voucher funds remaining amount based on Published Rent Standards or Single Room Occupancy rates depending on housing situation
- Individual Contribution
 - A percentage established by the residential provider to contribute to expenses such as food and utilities

What documents are needed related to housing costs?

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- SSI, SSD, last 4 pay stubs, statements from assets over \$5,000, other benefit/income/award documentation
- Lease or Residency agreement put in place by the provider and signed by the individual or guardian
- DDD Rental Subsidy Agreement
 - Outlines the requirements of receiving housing funding from DDD and signed by individual or guardian

Accessing CCW Services – What’s different from the Supports Program?

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<u>CCW</u>	<u>Supports Program</u>
Individual Supports	Community Based Supports
Plans to amend CCW to further align services	Cognitive Rehabilitation, Community Inclusion Services, Goods & Services, Interpreter Services, Supports Brokerage
Community Transition Services	Not available
No PDN	Supports Program + PDN
Housing voucher is available	Housing voucher may be available



MONITORING

Monitoring

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- Monthly – phone call at a minimum
- Quarterly – face-to-face, at least one quarterly visit per year must take place at any location in which the individual is receiving services more than 16 hours/week on a regular basis
- Annual Home Visit
- Documented on the Support Coordinator Monitoring tool and uploaded to iRecord

Provider Processes/Standards

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- Process to access services – through service providers and/or Self-Directed Employees
- Service related qualifications, staff training, standards, etc.
- Provider enrollment
- Provider Search Database (residential vacancies will not be included – must be shared by provider)
- Claiming process
- Fiscal Intermediary – PPL
- Monitoring – monthly, quarterly face-to-face, annual in home
- UIR process



CCW POLICIES, PROCEDURES, STANDARDS

CCW Policies, Procedures, Standards

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- Generally the same as Supports Program
- Draft CCW Policies & Procedures Manual goes into effect when someone enters the Fee-for-Service system

http://www.nj.gov/humanservices/ddd/documents/community_care_waiver_policy_manual.pdf



**CCW SHIFT TO
FEE-FOR-SERVICE**

What does CCW shift to FFS mean?

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- Medicaid/DDD Approved Provider
- Discrete Services
- Additional Services
- Standardized Rates
- Individual Budgets
- Tiers
- Prior Authorization
- ISP
- Shift in Housing Funding
- CCW Policies & Procedures Manual
- Full implementation of the shift to FFS means the elimination of e-record, interim system, Real Life Choices, Challenge Grants, SDDS, etc.

Completing the Shortened ISP



- ISP (shortened or full version) opens in iRecord when the signed PEA has been uploaded & CCW is selected as the program type
- Shortened version is used when annual IHP date is more than 30 days from time of SCA assignment
 - Does not require PCPT or all information within the “Demographics” tab to be completed (only birth country, residency, and emergency contact info is needed)
 - Requires outcomes, services, providers, and details to be completed (info on services, providers, and details will be obtained through the CCW Shift to FFS Worksheet)
 - Requires litmus strip within the “Change Plan Status” tile to be green in order to review/approve the ISP
 - Review and approval process is the same as with full ISP



PHASES OF SHIFT

Pilot Group

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- April – July 2017
- Identification of providers, individuals
- Notification of individuals
- SCA assignment
- PEA, Provider collaboration, ISP development
- Service Delivery, Claiming

Characteristics of the Pilot Group

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- Approximately 50 individuals
- Receiving all services from one of three pilot providers (The Arc of Ocean, Allies, CAU)
 - Providers are Medicaid/DDD approved for applicable services
 - Providers have experience with FFS through the Supports Program
- DDD eligible, Medicaid eligible, current NJ CAT, ICD10

Notification

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- Phone calls with providers to confirm readiness
- Identification of individuals served by each provider who meet criteria – lists shared with providers
- Letters to individuals or guardians sent 5/15/2017
 - Notification of shift to FFS
 - Support Coordination Selection form (to be completed by 5/26/2017)
 - Webinar announcement and registration details
 - Provider and Case Managers were copied

Shift Process

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- Selection of the Support Coordination Agency
- Assignment of the SCA (assigned under CCW on 6/1/17) – webinar for assigned SCAs held on 6/6/17
- Support Coordinator reached out to individual/family – provider let SC know if family/guardian is not involved
- SC reviewed CCW Participant Enrollment Agreement with individual/family/guardian – uploaded signed copy to iRecord
- Provider sent “CCW Shift to FFS Services Worksheet” to SC
- Case Manager will reach out to assigned SCA for transitional case consultation
- Support Coordinator develops new Individualized Services Plan (ISP) in collaboration with individual/family and provider – current & new services

Cohort 1

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- July – September 2017
- Identification of residential providers (completed June 2017)
- Identification of Individuals – approximately 2,500 (in process)
- Notification of other providers (employment, day services, etc.)
- Notification of individuals
- SCA assignment
- PEA, Provider collaboration
- Development of shortened ISP
- Service Delivery, Claiming
- Provider, SCA, and individual/family webinars to be scheduled & announced to those involved with Cohort 1

Remaining Cohorts

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- **Cohort 2**

- October – December 2017
- Approximately 5,000 individuals

- **Cohort 3**

- January – March 2018
- Approximately 2,500 individuals

- **Cohort 4**

- April – June 2018
- All remaining CCW individuals (except those in CCRs and out-of-state placements)



ADDITIONAL INFORMATION



Information & Resources

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- DDD Website
 - <http://www.nj.gov/humanservices/ddd/home/>
- DRAFT CCW Policies & Procedures Manual
 - http://www.nj.gov/humanservices/ddd/documents/community_care_waiver_policy_manual.pdf
 - CCW Help Desk
 - DDD.CCWHelpdesk@dhs.state.nj.us
- Division Announcements
 - Email DDD.Communications@dhs.state.nj.us and write “Division Update Subscribe” in the subject line